

CONSTITUTION REVIEW – April 2011.

Page No. and Paragraph	Proposed Changes	Comment
Page 73, Part 3 Responsibility for Functions	Change the title of the Arts and Leisure Portfolio Holder to Social Inclusion Portfolio Holder.	It is felt that the equalities and diversity part of the message is being lost with the current title. This would be strengthened with the change.
Page 398, Part 5.5 Elected Member/Officer Communication Protocol	Clarification of the Communications Protocol. Where a ward resident raises a complaint or problem with a councillor that complaint or problem should be raised via the CRM or “eyes and ears” in accordance with the existing Communications Protocol. The clarification to be added is that where that has failed to produce a result (in the councillor’s view) the councillor should then raise the matter with the relevant Portfolio Holder who will take the matter to the relevant Director.	To give an acceptable route for dealing with member issues.
Page 141 (viii), Part 4.1 Council Procedure Rules	Delete the approval of the meeting schedule from the Annual Council Meeting agenda.	At present, the draft meeting schedule is put to Council for their information some time in February or March, so that members have some knowledge of the future meetings. Approving the meeting schedule at the Annual Meeting is too late for these purposes. It is therefore proposed that the meeting schedule is formally approved in January each year – more or less in tandem with the budget.
Page 117 (iii) Part 3.7 Joint Arrangements - Joint Working Consultation Forum	Delete this paragraph	This Forum has now been disbanded and other mechanisms are being used for the consultation.

Page 180, Part 4.3 Budget and Policy Framework Procedure Rules And Page 34, Article 4 – The Council	Delete Best Value Performance Plan from the list of policies forming part of the Budget and policy Framework.	This is no longer required.
Page 180 onwards, Part 4.3 Budget and Policy Framework Procedure Rules	Amend all references to “Scrutiny Committee” to references to all 3 Scrutiny Committees and references to matters being sent to the relevant Scrutiny Committee.	To reflect the fact that there are now 3 Scrutiny Committees.
Page 184, Part 4.3.5 Urgent Decisions Outside the Budget and Policy Framework	In (a) second bullet point, change to refer to the Chairs of the 3 Scrutiny Committees. (b) Change to refer to the Chairs of the 3 Scrutiny Committees. Where it refers to the consent of the Chairman of Scrutiny Committee, change to refer to the consent of the Chairmen of the 3 Scrutiny Committees and in the absence of all 3 the Chairman of the Council	To reflect the fact that there are now 3 Scrutiny Committees.
Page 172, Access to Information Procedure Rules	In 4.2.15 (b) change to refer to the CEO informing the Chairs of the 3 Scrutiny Committees.	To reflect the fact that there are now 3 Scrutiny Committees.
Page 173, Access to Information Procedure Rules	In 4.2.16 change to refer to the consent of the Chairs of the 3 Scrutiny Committees being obtained to the decision being considered by the Executive.	To reflect the fact that there are now 3 Scrutiny Committees.
Page 39, Article 6 – Scrutiny Committee	Amend 6.1 to read:- “The Council will appoint 3 Scrutiny Committees and a Scrutiny Management Board to discharge....” Amend 6.2 to read:-	To reflect the fact that there are now 3 Scrutiny Committees.

	<p>“Within the Terms of Reference, the 3 Scrutiny Committees have the following functions.....”</p> <p>Amend 6.3 to read:-</p> <p>“(1) <u>Policy Development and Review</u> Each of the 3 Scrutiny Committees may.....”</p> <p>And later in this clause change to refer to the 3 Scrutiny Committees</p> <p>Add to the end of 6.3 (1):-</p> <p>“Each Scrutiny Committee on completing a Review must forward the Review to the Scrutiny Management Board for consideration. The Scrutiny Management Board will consider and refer to Executive.</p> <p>Amend 6.3 (3) to read:-</p> <p>“The Chair of the Scrutiny Management Board must report annually.....”</p> <p>Amend 6.4 to:-</p> <p>“Each of the 3 Scrutiny Committees will conduct their proceedings in accordance with the Scrutiny Procedure Rules set out in Part 4 of the Constitution.”</p>	